Microsoft® Office Live Meeting

Web Meetings and Events Powered by Microsoft®
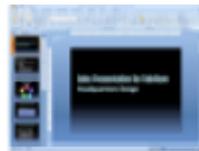
Why Live Meeting?

✓ **Excellent support**
Online and live support is available directly from *ExpressConnect* and Microsoft, including ongoing user training.

✓ **Designed for PC Users**
Integrates seamlessly for Moderators using a Windows-based system.

✓ **Integration with Office®**
Invite participants from Outlook or IM, and use all Microsoft Office applications during your on-line meetings.

✓ **Event Capabilities**
Use the Professional Version to brand, customize and manage your on-line events using the integrated registration and training tools.

✓ **Flexible Pricing**
Purchase Live Meeting as a subscription for untimed usage or pay by the minute for actual usage with no related fixed costs.

Microsoft Office Live Meeting

Microsoft Live Meeting is a web conferencing service designed for simple meetings, trainings, or large events… up to 1,250 attendees. Once a download is installed, web meetings are run from a Windows-based system enabling moderators to deliver presentations, manage projects, brainstorm ideas, edit files, collaborate on whiteboards, or negotiate deals at a fraction of the cost and free of travel hassles.

Most Popular Features

Desktop Sharing
Share your screen by opening a window, your desktop or an application.

Outlook® Integration
Send a web conferencing invitation from Microsoft Outlook with an automated link to attend the web meeting.

Chat & Q&A
Instant message with your participants without interrupting the meeting. Get structured feedback using the Q&A feature.

Integrated Audio Conferencing
Set your teleconferencing options within Live Meeting to integrate with our *ExpressDial* on-demand, reservationless telephone conferencing service.

Webcam Video
See participants on your webcam if you would like to add video conferencing to your call.

Whiteboard
Markup what is being shared. Works like a meeting room whiteboard.

A Full-Featured Service for Meetings, Trainings and Events

- Application and desktop sharing
- Integrated PowerPoint® viewer
- Interactive whiteboard and annotation tools
- Personal or shared recordings
- Set up for Express Dial conferencing
- Stream audio over the Internet
- Outlook integration for invitations
- Webcams for video
- Event and class registration
- Advanced testing and grading
- Customized branding
- Virtual breakout rooms

Available on an ECONOMICAL annual subscription basis
or
Available on a pay-per-minute basis with NO set-up fees

ExpressConnect Conferencing
www.expressconnectinc.com

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